



DEPARTMENT OF JUSTICE & ATTORNEY GENERAL OFFICE OF THE SECRETARY

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INTERNAL CIRCULAR INSTRUCTION

TO : ALL BRANCH HEADS,
CONSTITUTIONAL OFFICERS HOLDERS
OFFICERS AND EMPLOYEES OF DJAG.

DATE : 17TH OF FEBRUARY 2025

FILE REF : HRM 7.17

SUBJECT: INTERNAL ADVERTISEMENT NO: 01/2025 – POSITION VACANCIES

This circular serves to inform you all that the Department is advertising 52 position vacancies internally to be filled.

A copy of the Advertisement No: 01/2025 is attached herewith for your reference and appropriate action.

The purpose of the 2025 Internal Recruitment Exercise is to substantively appoint personnel on merit, and currently engaged under Short-Term Contracts (STC) and unattached officers who have been appointed to act for more than six months. This initiative seeks to streamline the transition of capable individuals on merit and confirm them to the positions, ensuring operational continuity and leveraging existing expertise within the organization.

The exercise also offers equal career growth opportunities for other performing officers; therefore, if you are interested, please submit your application.

All Branch Heads are kindly urged to widely circulate this Internal Advertisement Notice to all staff of their respective branches, including Short Term Contract Officers, unattached officers and officers who are currently acting on vacancies at your respective Regional and Provincial offices.

Furthermore, officers attending training overseas or in-country and even on various authorized leaves must be provided with this information as well.

All officers currently not on the payroll and, if you are still on Probation status, are not eligible to apply for this recruitment exercise.

“A Safe, Secure and Peaceful Society”

All officers who are not currently on the payroll, as well as those still classified as being on Probationary status, are not eligible to apply for this recruitment.

This Internal Advertisement No. 01/2025 will close on the 28th of February, 2025. All applications must be submitted through the email address provided in the advertisement before 4:06 pm.

Thank you,



DR. ERIC KWA, PhD
SECRETARY

Dr Eric Kwa, PhD
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