



**DEPARTMENT OF JUSTICE AND ATTORNEY GENERAL**  
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**CIRCULAR**

**TO :** ALL BRANCH HEADS,  
CONSTITUTIONAL OFFICERS HOLDERS AND  
OFFICERS AND EMPLOYEES OF DJAG.

**DATE :** 09<sup>th</sup> OF SEPTEMBER 2024

**FILE REF :** HRM 7.17

**SUBJECT :** INTERNAL ADVERTISEMENT NO: 01/2024 – POSITION VACANCIES

This circular serve to inform you all that the Department is advertising internally a number of position vacancies to be filled.

A copy of the Advertisement No: 01/2024 is attached herewith for your reference and appropriate action.


The purpose of this internal recruitment exercise is to enable officers who are currently acting on position vacancies to be substantively appointed to the positions based on performance and merit. It also aims to enable Short Term Contract Officers (hired) are provided the opportunity to be substantively appointed to their current-engaged positions based on performance and merit.

The exercise further provides equal career growth opportunities for other performing officers as promotion thus all are encouraged to apply. This Internal Advertisement No. 01/2024 applications will close at 4:06 pm on 17<sup>th</sup> of September 2024.

All Branch Heads are kindly urged to widely circulate the Internal Advertisement Notice to all staff of the Branch including Short Term Contract Officer's, unattached officers and officers who are currently acting on vacancies at your respective Provincial and Regional offices.

Furthermore, officers attending training overseas or in-country and even on various authorized leaves must be provided with the information as well.

Thank you for your appropriate prompt attention.

  
**DR. ERIC KWA, PhD**  
**SECRETARY**  
**Department of Justice & Attorney General**  
**P O Box 591**  
**WAIGANI 131, NCD**

**CC:** DEPUTY SECRETARIES; (LEGAL POLICY), (CORPORATE AFFAIRS) & (JUSTICE ADMINISTRATION) & (NPCCP)